



Policy: Coronavirus Risk Assessment

STAY SAFE, PROTECT OTHERS, SAVE LIVES.

We will comply with all government guidance on the risk of COVID-19, but due to changing circumstance please follow the link below for changing guidance.

<https://www.gov.scot/coronavirus-covid-19/>

1. ESTABLISHED GOVERNMENT GUIDELINES WE WILL FOLLOW:

- 1.1. Wear a face covering.
- 1.2. Avoid crowded places.
- 1.3. Clean hands and surfaces regularly.
- 1.4. Stay 2m away from other people.
- 1.5. Self-isolate and book a test if you have Coronavirus symptoms (*new continuous cough, fever or loss of, or change in, sense of smell or taste).
- 1.6. Get vaccinated.

2. RISK ASSESSMENT

- 2.1. Check all locations can support our volunteer promise.
- 2.2. Monitor regional restrictions and act.
- 2.3. PPE.
 - 2.3.1. Disposable gloves provided to every volunteer.
 - 2.3.2. Full face visor supplied to every volunteer.
 - 2.3.3. Masks supplied to every volunteer.
 - 2.3.4. Sanitiser Gel provided to every volunteer.
 - 2.3.5. Social distance support; including notices provided.

3. CLEANING AND HYGIENE

- 3.1. Sanitiser wipes provided to every volunteer to wipe down aids.

4. HOME VOLUNTEERING

- 4.1. Volunteers will be provided with IT equipment if they can work from home.

5. SOCIAL DISTANCING

- 5.1. All meetings will take place remotely were possible.
- 5.2. Guidance will be remotely given were possible.
- 5.3. Volunteering within 2M will only take place using PPE.

6. VOLUNTEERING IN PUBLIC WE WILL

- 6.1. Carry, and use, at all times, sanitiser gel, and where possible wash hands.
- 6.2. Display social distance guidelines (off-set by 2M from public by using a table to keep distance).
- 6.3. If possible, use and encourage contactless donations.
- 6.4. Not volunteer if experiencing Coronavirus symptoms (self-isolate and test).
- 6.5. Track and trace if required (use NHS app if possible).
- 6.6. Use a mask (N95/FFP2 standard) and full-face visor shield.
- 6.7. Volunteer alone.
- 6.8. Sanitise all equipment and aids.